Erasmus + Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility
Inter-institutional[1] agreement 2014-2020[2]
between programme countries
[Minimum requirements][3]

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus Studio programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details[4] (email, phone)	Website (e.g. of the course catalogue)
UNIVERSITY OF UDINE *International Relations and Mobility Office* v. Palladio, 8 33100 UDINE ITALY	I UDINE01	Claudia.schileo@uniud.it outgoing mobility & Erasmus Studio Agreements Fax +39-0432-556229 phone:+39-0432-556221 International Student Service iss@uniud.it incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497	http://www.uniud.it/international-area/incoming-mobility general course catalogue: http://www.uniud.it/didattica/facolta courses held in English: http://www.uniud.it/international-area
UNIVERSITY OF AGRICULTURAL SCIENCES AND VETERINARY MEDICINE "ION IONESCU DE LA BRAD" IASI Aleea Mihail Sadoveanu nr. 3, Iaşi, 700490, România Telefon: 0232 213.069 Fax: 0232 260.650	RO IASI03	Erasmus Institutional Coordinator: Prof. Dr. Neculai MUNTEANU (Vice Rector) nmunte@uaiasi.ro , Tel: +40 232 407 478 Erasmus office Veronica APETREI erasmus@uaiasi.ro , vape3@uaiasi.ro Tel: +40 232 407 528	www.uaiasi.ro For EILC – Romanian courses http://www.uaic.ro/uaic/bin/view/Cooperation/language courses
	I UDINE01	Professor/departmental coordinator: Franco _____ MARIO GREGORI f _____ Mario.gregori@uniud.it DIAL - DIPARTIMENTO DI SCIENZE DEGLI ALIMENTI	
	RO IASI03	Departamental Coordinator Prof. Dr. Daniel BUCUR dbucur@uaiasi.ro , Tel: +40 232 407 508 Faculty of Agriculture	

[1] Inter-institutional agreements can be signed by two or more higher education Institutions

[2] Higher Education Institutions have to agree on the period of validity of this agreement

[3] Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

[4] Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Student Mobility numbers[5] per academic year

[if the agreement is signed for more than one academic year the partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] + Subject area name	Study cycle [1st cycle or undergraduate]	Study cycle [2nd cycle or postgraduate]	Number of student	Duration of stay for each students [number of months]
I UDINE01	RO IASI03	62 - Agriculture, forestry and fishery (others);	X	X	2	5
		541 - Food processing	X	X	2	5
RO IASI03	I UDINE01	62 - Agriculture, forestry and fishery (others);	X	X	2	5
		541 - Food processing	X	X	2	5

C. Teaching Staff Mobility per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code* [ISCED]	Subject area name*	Number of staff mobility periods	
				Staff Mobility for Teaching	Average duration in weeks (minimum of teaching hours required: 8)
I UDINE01	RO IASI03	62	Agriculture, forestry and fishery (others);	To be defined	1
		541	Food processing	To be defined	1
RO IASI03	I UDINE01	62	Agriculture, forestry and fishery (others);	To be defined	1
		541	Food processing	To be defined	1

D. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

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[5] Mobility numbers can be given per sending/receiving institutions *and per education field (optional*:*
http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level[6]	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I UDINE01	Any	Italian	English	A1 (Italian)	
RO IASI03	Any	Romanian	English	A1 Romanian or B2 English	B2 English

- Courses held in English can be offered within some study courses. The student can check the list on our web-site: http://www.uniud.it/international-area

E. Additional requirements

The original transcript of records (no carbon copy is accepted) with the exams done by the Italian student can be given or sent directly to him/her OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement or the changed Learning Agreement has to be given to the Italian student who will submit to the approval of the professor coordinator.

The incoming Erasmus student/partner universities can check information about extension of study period and changes to the original L. Agreement on the web site:

- http://www.uniud.it/international-area/incoming-mobility/Prolungamento%20periodo%20di%20studio%20-%20Extension%20study%20period/prolungamento-del-periodo-di-studio?lingua=eng
- http://www.uniud.it/international-area/incoming-mobility/modifiche-piano-di-studi-changes-to-original-proposed-learning-agreement/modifiche-piano-di-studi-learning-agreement?lingua=eng

RO IASI 03

The selection criteria for students and staff are regulated by the sending university; measures for preparing, receiving and integrating mobile students and/or staff are organised by the receiving institution.

Erasmus Incoming Students have to choose courses from the department with which the agreement is existing, they can choose two courses from any faculties as long as the courses are not overlapping!

For the implementation of STA/STT-mobilities, a letter of invitation – issued by a "Ion Ionescu de la Brad" University of Agricultural Sciences and Veterinary Medicine, Iasi contact person – is required.

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

F. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term, or full year	Spring term
I UDINE01	15 May (nomination letter)	30 September (nomination letter)
RO IASI03	June 30th	November 30th

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[6] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

I UDINE01

2. The I UDINE01 will send a detailed Erasmus nomination list by e-mail. It cannot be guaranteed another modality to nominate Erasmus students from I UDINE01 (such as online nominations etc.).

3. Partner Universities have to send a detailed Erasmus nomination list by e-mail (to iss@uniud.it). It cannot be guaranteed the acceptance of another modality to nominate Erasmus students by partner Universities (such as online nominations etc.).

4. The I UDINE01 will send its decision (information package) within 8 weeks at the maximum from the reception of the nomination letter.

5. Erasmus incoming student at the I UDINE01 has to collect the Transcript of Records before leaving Udine, otherwise the Transcript of Records will be issued and sent by the I UDINE01 no later than 5 weeks directly to the personal post address of the student.

6. Termination or modification of the agreement:

A unilateral decision to discontinue or to change the exchanges notified to the other party by September 20/../ will only take effect from the October of the following new academic year.

RO IASI 03

The "Ion Ionescu de la Brad" University of Agricultural Sciences and Veterinary Medicine, Iasi:
Nomination should be sent by e-mail to erasmus@uaiasi.ro
2. The receiving institution will send its decision within 2 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the end of the exchange period given that the transcript form and all relevant course work has been graded.
4. Termination of the agreement
   The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

G. Information
1. Grading systems of the institutions

The link to our webpage is

Institution [Erasmus code]	Website for information
I UDINE01	http://www.uniud.it/international-area/incoming-mobility/tabella-voti-ects-ects-labels/tabella-voti-ects?lingua=eng
RO IASI03	www.uaiasi.ro/index.php?lang=en&pagina=pagini/9_studenti.html

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01		http://www.uniud.it/international-area/incoming-mobility/vivere-a-udine_living_in_udine/issue-renewal-of-residence-permit?lingua=eng
RO IASI03		http://www.uaiasi.ro/index.php?lang=en&pagina=pagini/9_studenti.html

3. Insurance

Non EU students can provide personally to get a private insurance in order to obtain the VISA for the study period.

EU students can ask to the home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.
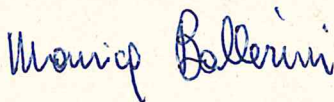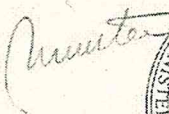
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01		http://www.uniud.it/international-area/incoming-mobility/alloggio-a-udine/alloggio-a-udine?lingua=eng
RO IASI03		http://www.uaiasi.ro/index.php?lang=en&pagina=pagini/9_studenti.html

H. Signature of the institutions (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[7] and stamp
I UDINE01	Prof. M. Ballerini Vice rector for International Mobility	18. 11. 2013	*Maurp Ballerini*
RO IASI03	Professor Neculai Munteanu, PhD, Erasmus Institutional Coordinator Tel.: +40 232 407478 Fax: +40 232 260650 Email: nmunte@uaiasi.ro	20. 11. 2013	

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[7] Scanned signatures are accepted